



**INTRODUCING:**

# **THE NEW POLICE FOUNDATION STARTUP KIT**

## **Tools and Templates to Help You Launch a New Police Foundation**

**Join the Police Foundation Partners Program for Access to the Member Portal.**

[www.policefoundationpartners.com](http://www.policefoundationpartners.com)





**POLICE  
FOUNDATION  
PARTNERS**

BUILDING COMMUNITY.



# FEATURING:

## Setting Up the Legal Entity

- Setting Up a Legal Entity (checklist)
- How to Customize Boilerplate Bylaws (checklist)
- Bylaws (template)
- Conflict of Interest Policy (sample)
- First Board Meeting Resolutions and Meeting Minutes (sample)

## Building A Board of Directors

- Board Member Roles & Responsibilities (sample)
- Board Member Recruitment, Nomination and Election/Approval Process (sample)
- Board "Give or Get" Policy (sample)

## Building a Grant Program

- Descriptions of Common Funding Priorities (sample)
- Working with Your Police Dept to Build an Internal PD Process for Grants (Tool)
- Full Grant Program Operations & Procedures (sample)
- Grant Application Form (template)
- Grant Evaluation Form (template)
- City Policy Considerations

## Nonprofit Operations

- Starter Financial Management Spreadsheet (template)
- Donor Thank You Letters (sample)
- Donation Guidelines (sample)
- Official Board Meeting Minutes (sample)
- Foundation Staff Job Description (sample)

## Fundraising, Marketing & Outreach

- Initial Fundraising / Sponsorship Marketing Materials (sample)
- Foundation Introductory Letters and Outreach Materials (sample)
- Foundation Introductory Outreach Event flyer (sample)

**And much more...**